

# Athens Drive Magnet High School

2018-2019 Off-Campus Lunch Permit *(Juniors and Seniors only)*

**Directions:** Please complete this notarized request. Parents and students must sign lunch permit.

This form is to acknowledge that \_\_\_\_\_  
(Please print last name, first name) (Grade) (Date of Birth) (Student ID number)  
will have the privilege to go off campus during lunch as long as the following conditions are met:

**Pay the \$5.00 fee online (PRINT RECEIPT)**

1. The student will not take students off campus who are not authorized to leave.
2. The student will return to school for the remainder of the school day. Note: If a student becomes ill while off campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parent's note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
3. The student will maintain an acceptable conduct record in accordance with the policies of the Wake County Board of Education and Athens Drive Magnet High School.
4. The student will return to class on time. Failure to return to class on time can result in the off-campus pass being taken for a period of time.
5. Students may not purchase food to be brought back to school for underclassman students.
6. No food, drink, or litter is to be left in the parking lot.
7. Students who do not show their off-campus permit will not be allowed to leave campus.
8. The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.
9. The student has earned the required credits to be classified as a junior or senior for the 2018-2019 school year.
10. The student has cleared all fines and fees for previous school years.
11. If the lunch pass is misplaced, the charge for a replacement pass is \$10.00. Students may not leave campus until a replacement card has been purchased. Student must present written approval for replacement by parent who signed the Lunch Permit form explaining reason for replacement.

Passes may be picked Up Monday – Thursday 8 Am – 11 am & 12 pm – 2 pm beginning August 1, 2018

Parent/Guardian \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**We have read and understand the Off-Campus Lunch Policies and consequences, and we grant our son/daughter permission to leave the school campus for lunch.**

\_\_\_\_\_  
Parent signature date Student Signature date

**NOTE TO NOTARY: THE PARENT'S SIGNATURE MUST BE NOTARIZED.**

State of North Carolina, County of \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public for said County and State, do hereby certify that  
\_\_\_\_\_ and \_\_\_\_\_ personally appeared before me this day and acknowledged the due  
execution of the foregoing instrument.

Witness my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Notary \_\_\_\_\_

My commission expires \_\_\_\_\_, 20\_\_\_\_.

(Official Seal)

**For office use only:**

\_\_\_\_\_ Fees and Fines cleared

\_\_\_\_\_ Proper authorization

\_\_\_\_\_ Received by initials